



FINANCIAL ACQUITAL REPORT FORM - ClubGRANTS Funding

In compliance with the Funding Agreement, a Financial Acquittal Report must be submitted within 30 days of completion of your organisations project/program.

Organisation Details

Contact Person: _____

Organisation: _____

ABN: _____

Postal Address: _____

Email: _____

Telephone: _____

Fax: _____

Total amount of ClubGRANTS funding received: \$ _____

ClubGRANTS



Local clubs helping
local communities

Operating Funding

Receipts	
1. Operating receipts	_____
2. ClubGRANTS Funds	_____
3. Other Funds	_____
4. Total Income	_____

Expenditure	
5. Operating Expenses	_____
6. ClubGRANTS Funds Utilised	_____
7. Capital Expenditure	_____
8. Total Operating Expenditure	_____

Surplus/Deficit	
9. Operating Surplus/Deficit (4. minus 8.)	_____
10. ClubGRANTS Surplus (2. minus 6. <i>Cannot be a deficit</i>)	_____

Breakdown of Expended ClubGRANTS Funds	
a.	_____
b.	_____
c.	_____
d.	_____
e.	_____
f.	_____
Total Funds Expended (Should Equal 6.)	_____

**If more room is required, please attach extra information on a new page.*

Request Roll Over of Surplus ClubGRANTS Funding

- Total amount of surplus ClubGRANTS Funds _____
- Amount requested to roll over _____
- Surplus funds to be refunded _____
- Please provide a brief explanation of how the requested surplus funds will be expended on delivery of the project/program.

Certification

On behalf of _____
(Organisation name) (ABN)

We hereby certify that:

1. The information contained in this Financial Acquittal Report is true and correct.
2. The ClubGRANTS funding provided by the Cooma Ex-Services Club was applied in full to the project/program as stated in this report.
3. We are not aware of any breach of our terms and conditions of funding.
4. We have established, and maintain compliance with, procedures for receiving and distributing funds under the ClubGRANTS program.
5. A complete set of financial records is maintained by the organisation.

Name: _____

Name: _____

Position: _____

Position: _____

Signature: _____

Signature: _____

Date: _____

Date: _____